GENESEE VALLEY REGIONAL MARKET AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
Date: August 21, 2019

1. Chairman Martin called the meeting to order at 4:30 PM. A moment of silence was observed in honor of Helen Mulligan who passed away on May 31st. Chairman Martin introduced Tom Zuber, CPA and John Rynkiewicz, CPA from Mengel Metzger Barr & Company who summarized the 2018-2019 annual report.

2. Members present: Jim Bourgoine, Jessica Holloway, Dan Kingston, Dave Martin, Jack Moore, Dennis Piedimonte, Richard Schilling, Stephen Starowitz, Rich Vercruysse, Josh Watkins

   Others present: Kathy Burke, CPA, Ed Hansen, Jerry Mackey, Esq., Bill Mulligan, Jr., John Rynkiewicz, CPA, Brendan Tydings, Tom Zuber, CPA

3. Minutes of the May 22, 2019 were approved. Moved by Jack Moore, seconded by Dennis Piedimonte. Passed unanimously.

4. Approved 2018-2019 Annual Report. Moved by Richard Schilling, seconded by Jessica Holloway. Passed unanimously.

5. Reports of officers, committees and staff:

   - Rich Vercruysse – Audit Report – Check # 10922 to Check # 11066 totaling $992,534.09 were approved. Moved by Stephen Starowitz, seconded by Josh Watkins. Passed unanimously.
   - Kathy Burke – reviewed her opinion on annual report
   - Brendan Tydings - reviewed the Administrator's Report

6. Unfinished Business

   - Updated status of APX building
   - No updates on status of Reed property
   - Discussed Mushroom Boulevard easement for Benderson

7. New Business

   - Approved extending Wigberto Perez, LLC land lease an additional (1) five year option which extends the lease to 5/31/2049. Moved by Richard Schilling, seconded by Dan Kingston. Passed unanimously.
   - Approved sale of Shaheen's 140, 156 & 164 Mushroom Boulevard buildings and restated land lease to Chris Cieslak (Mushroom Real Estate LLC). Moved by Dennis Piedimonte, seconded by Stephen Starowitz. Passed unanimously.

- Approved Market commercial insurance through Farm Family at $65,978. Other quote was from Selective Insurance at $73,417. Thompkins decided couldn't compete with other two quotes. Moved by Jack Moore, seconded by Richard Schilling. Passed unanimously.
- Approved Director's and Officer's insurance through Navigator's Insurance Company at $6,158. Moved by Jack Moore, seconded by Jim Bourgoine. Passed unanimously.
- Approved credit card policy for Market. Moved by Dan Kingston, seconded by Jessica Holloway. Passed unanimously.
- Approved updated procurement policy. Moved by Stephen Starowitz, seconded by Richard Schilling. Passed unanimously.
- Approved updated vacation policy for Market employees. Moved by Richard Schilling, seconded by Josh Watkins. Passed unanimously.

Meeting adjourned at 5:45 PM.

Next board meeting date is Wednesday, December 18, 2019 @ 10:30 AM

Respectfully submitted,

Brendan Tydings
Administrator
August 22, 2019